

# FIUFSD Board of Education Meeting Minutes

## January 18, 2017

Board Members Present: President Jamie Docuette, Vice President Laurie Finan, Linda Mrowka, William Bloethe, and Thomas Shillo.

Also Present: Superintendent/Principal Karen Goodwin, Board Secretary Alysanne Cochrane, Business Manager James Eagan, and community.

### 1. School Community Session

**1.1 Call to Order / Pledge of Allegiance-** President Doucette called the meeting to order and led in the pledge at 5:00pm.

**1.2 Public Participation-** Student Council advisor, Michael George, announced that the Student Council nominated 11<sup>th</sup> grade student, Caroline Toldo, as the junior liaison representative to the Board of Education. Caroline will begin attending meetings in February.

#### 1.3 Celebrations

**1.3A PSAT Scores-** Both the 10<sup>th</sup> and 11<sup>th</sup> grade students continued to score higher than the national and state average.

**1.3B Presidential Award Nomination-** Science Teacher, Carol Giles, was nominated for this award which recognizes excellence in the teaching of math and science.

**1.3C FIS Alumni- *MindScope* Publishing-** 2015 graduate, Sophie Streimer, edits and writes for this well respected Simmons publication. Sophie has indicated that attending FIS has helped her transition into college life very well.

**1.3D BOE Policy Development-** The Board has successfully updated 39 policies in the past two years.

#### 1.4 Additions to the Agenda

**3.11 Approval of Sidewalk Repairs**

**3.12 Approval of Faculty Housing Road Repairs**

**Request to Move item 4.5 to Happen After Item 2.4 Granted by the Board**

### 2. Reports

**2.1 Warrants Approved by Claims Auditor Sharon Patterson-** Warrants were handed out and reviewed by the Board. There were no questions or comments regarding the warrants.

**2.2 Business Manager Reports-** Superintendent Goodwin and Mr. Eagan noted that the business office is working diligently to prepare for the 2016 audit. Mr. Eagan has spent a significant amount of time preparing the district's lengthy ST-3 report this month which resulted in the business reports being handed out to the Board at the meeting for a review. Mr. Eagan noted that any questions can be directed to him after review.

**2.3 Budget Transfers-** There was one transfer request for the Board to approve (over \$5,000 per Board policy). This transfer request was to move \$8,991 from the special education secretary line

to the special education contracted services line to cover unexpected expenses for a BCBA Behavioral Specialist as requested by the Special Education Committee. Motion made by Laurie Finan, seconded by Linda Mrowka. All in favor/none opposed.

**2.4 Status of 2015-2016 Audit-** The district's auditors and Mr. Eagan have been in communication and hope to begin the audit at the beginning of February. Mr. Eagan has sent several documents to Cullen and Danowski to begin their auditing process.

**4.5 Walsh Park Partnership Draft Plan-** Matt Edwards, Walsh Park manager, attended the meeting to share an initial idea for the construction of affordable year-round housing units. He phoned Ned Carlson, co-chairman of Walshpark, to answer any of the Board's questions. Mr. Edwards shared initial ideas if the Board was open to selling property to Walsh Park. Mr. Edwards and Mr. Carlson noted that this is a rough draft and several details must be researched. The Board authorized Superintendent Goodwin to next check with the school Board attorney to determine the legal implications and requirements regarding the sale of school-owned property.

### **3. Action Items**

**3.1 Approval of the Minutes from the December 21, 2016 Board of Education Meeting-** motion made by Linda Mrowka, second by Thomas Shillo. All in favor/none opposed.

**3.2 Approval of Code of Conduct Policy Sections 5300.05-5300.20-** This was a second reading of the policy. Motion made by Laurie Finan, seconded by William Bloethe. All in favor/none opposed.

**3.3 Approval of Candidates and Campaigning Policy #2120.10-** This was a second reading of the policy. Motion made by Laurie Finan, seconded by William Bloethe. All in favor/none opposed.

**3.4 Approval of the Donation of Old Darkroom Equipment (Sink, 2 Safe Lights, Small Heat Press) to Lighthouse Works-** Motion made by Laurie Finan, seconded by Linda Mrowka. All in favor/none opposed.

**3.5 Approval of Civil Service School Secretary (Senior Clerk Typist) Duties Document #16-1784-** Motion made by Laurie Finan, seconded by William Bloethe. All in favor/none opposed.

**3.6 Approval of Civil Service Administrative Assistant (Superintendent Secretary) Duties Document #16-1786-** Motion made by Laurie Finan, seconded by William Bloethe. All in favor/none opposed

**3.7 Approval of Jared Kaplan's Enrollment in the Trends and Problems in Drivers' Education Class and Reimburse Him of Cost of Course (\$1,500) Pending Successful Completion**

**3.8 Approval of the Lake Wales Exchange Field Trip for February 11-18, 2017-** Motion made by Linda Mrowka, seconded by William Bloethe. All in favor/none opposed.

**3.9 Approval of the Support Staff Working Conditions and Benefits-** Motion made by Linda Mrowka, seconded by William Bloethe. All in favor/none opposed.

**3.10 Approval of the Fishers Island School Core Values-** Motion made by Lind Mrowka, seconded by Thomas Shillo. All in favor/none opposed.

**3.11 Approval of Sidewalk Repairs-** The district's liability insurer indicated that the sidewalks along Greenwood Road must be repaired. Superintendent Goodwin had researched with the Town of Southold and learned that the sidewalks are the responsibility of the district. One company, Toldo Co., submitted a proposal for these repairs which was reviewed by the Board. The Board decided to reach out to Mr. Toldo for clarification on project details and would like Mr. Toldo to attend the next meeting, if possible, to discuss any questions. This motion was tabled until the February Board meeting.

**3.12 Approval of Faculty Housing Road Repairs-** Alex Williams submitted a new proposal which included repair to the road behind faculty housing at a cost to the district of \$1,250. The Board motioned to approve this project pending proof of liability insurance and agreed to pay for the project only upon completion of the entire road as indicated on Mr. William's proposal. Motion made by Laurie Finan, seconded by William Bloethe. All in favor/none opposed.

#### **4. Superintendent/Principal Report**

**4.1 Renovation Project Update-** The project punch list was shown to the Board which listed a couple of additional items to be completed. Carlin Construction Company would like to test the mold on the carpet where there was previously a leak (due to construction). If no mold is indicated, the Board agreed that replacement of the carpet is not necessary. The Board also accepted a caulking solution to fix the gap in the Nana Wall.

**4.2 Underground Oil Tank Update-** AARCO has received plans to fix the UST piping and will submit a proposal as soon as possible for the repair.

**4.3 Generator Project Update-** Northeast Generator is working with the business office and Suffolk County to obtain a permit. Once the permit is obtained additional funding will be distributed to the district and Northeast Generator will be paid for installation.

**4.4 2016-2017 Maintenance and Repair Account Project-** The Board reviewed the current status of budget maintenance/repair projects. The district has been able to perform the repairs well under budget which will be helpful in funding needed sidewalk repairs.

**4.5 Walsh Park Partnership Draft Plan-**This was discussed earlier in the meeting.

**4.6 Suffolk County Community College Excelsior Program-** History Teacher, Michael George, discussed this exciting opportunity with the Board which included a partnership with Suffolk County Community College to offer FIS students more options for college credits. These credits will be in areas that are not currently offered by the ECE courses such as art, music, and technology. Mr. George was looking for approval from the Board to continue research into this partnership. The Board was in favor of this partnership.

**4.7 Principal Search: Next Steps-** Dr. Mary Broderick from CABA consulting services will visit FIS on January 31<sup>st</sup> to meet with the Board and conduct focus groups with students, staff, and parents.

**4.8 2017-2018 Student Recruitment Process-** 18 students attended the annual Open House which was a success. Mrs. Finan noted that she rode the ferry on the day of Open House and heard several positive comments. Applications for potential students are due by February 10<sup>th</sup>.

**4.9 2017-2018 Budget Development Process-** This item was tabled until next meeting.

**4.10 Code of Conduct Policy Dress Code Section #5300.25-** This was a first reading of the policy.

**4.11 Non-Discrimination and Equal Opportunity Policy #0100-** This was a first reading of the policy.

**5. Information Packet for the Board of Education-** For informational purposes.

**6. Public Participation-** There were no comments or questions.

**7. Executive Session Entered at 6:34pm-** Motion made by Laurie Finan, seconded by William Bloethe. All in favor/none opposed.

**7.1 Community Session-** The Board re-entered community session at 7:10pm.

**7.1A Approval to Accept the Retirement of Thomas Doroshevich Effective July 1, 2017-** The Board approved this resignation with gratitude for many years of service. Motion made by William Bloethe, seconded by Linda Mrowka. All in favor/none opposed.

**7.1B Approval of the Settlement Agreement Including Waiver and Release by and Between the Fishers Island Union Free School District and Thomas Doroshevich-** Motion made by Linda Mrowka, seconded by Jamie Doucette. All in favor/none opposed.

**8. Adjournment-** President Doucette adjourned the meeting at 7:13pm.

Recorded by Alysanne Cochrane