

Board of Education Meeting Minutes

December 16, 2009

1. School Community Session- 6:00 p.m.

- 1.1 Call to Order / Pledge of Allegiance- Chairman Hall called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.
- 1.2 Public Participation - Mere Doyen from the Community Center stated that she would like to speak to Discussion Item 4.1 regarding the Community Center Proposal later in the meeting.
- 1.3 Report from Student Representative- No student representative attended the meeting. Mr. Meyers presented each of the Board members with a great group photo of the students on the Washington, D.C. trip.

2. Consent Agenda (*Business Manager*)

Chairman Hall requested a motion to add additional warrants in the amounts of \$14,814.78 and \$3,748.29 to the consent agenda.

Motion made by Nina Schmid, seconded by Janio Spinola. Motion carried: 4-0. (Sara McLean was not present during this portion of the meeting).

2.1 Warrants Payable Total Amount of Warrants \$36,668.59

- Payroll Warrant #40 \$28,588.20
- Multi-fund #41 \$ 7,800.39
- Faculty Housing #42 \$ 280.00

- 2.2 Transfers (*Resource Packet*)
- 2.3 Budget Status Report (*Resource Packet*)
- 2.4 Budget Status Report – Special Aid Fund (*Resource Packet*)
- 2.5 Budget Reconciliation Summary (*Resource Packet*)
- 2.6 Revenue Status Report (*Resource Packet*)
- 2.7 Anticipated Cash Flow Report (*Resource Packet*)
- 2.8 Extra-Curricular Ledger Report (*Resource Packet*)

Nina Schmid made a motion to approve the consent agenda, seconded by Maria Frank. Motion carried: 4-0.

3. Action Items: (*Board Chairman*)

- 3.1 Motion: To approve the Minutes of the November 18, 2009 Board of Education Meeting (*Resource Packet*)
Motion to approve the minutes with the corrections as noted made by Nina Schmid, seconded by Janio Spinola. Motion carried 4-0.
- 3.2 Motion: To approve 2010-2011 Budget Calendar (*Resource Packet*)
Motion made to approve the 2010-2011 Budget Calendar made by Nina Schmid, seconded by Janio Spinola. Motion carried: 4-0.
- 3.3 Motion: To approve requests for Continuing Education Tuition (*Resource Packet*)
 - 3.3.1 Meredith Blanzaco- Ms. Blanzaco is seeking tuition reimbursement for two courses for her first trimester of graduate studies in the amount of \$2,400. There is a cap in this year's budget of \$8,000. for faculty continuing education. If other teachers do not apply, then the Board may be able to

honor this request. The deadline for teacher tuition requests for the Spring semester is January 15, 2010. The Board decided to table Ms. Blanzaco's request until the January 2010 Board of Education meeting in order to determine whether there are any other requests from faculty for tuition reimbursement.

3.3.2 Dan Gillan- This was a request for professional development, which does not require Board approval.

- 3.4 Motion: To approve Request for Proposal for Qualification for Project Manager (*Resource Packet*)

Motion to approve the Request for Proposal for Qualification for Project Manager was made by Nina Schmid, seconded by Maria Frank.

Motion carried: 4-0

4. Discussion Items (*Superintendent*)

- 4.1 Island Community Center Proposal (*Resource Packet*)

Mr. Meyers presented a proposal from the Island Community Center including a list of possible uses, both existing and potential. The proposal calls for an hourly rate of \$40.00 as opposed to a flat fee, because at this point the number of hours the school would be using the Community Center is not known. The school's insurance would cover students when they are using the community center with proper supervision. The ICC and the school will begin to collect data on the hours that the Community Center is used by the school beginning in January 2010. Forms will be filled out by teachers and approved by Mr. Meyers in order to document the number of approved hours. There is some money in the school budget now to support the cost of using the Community Center. There are also grant opportunities available for the future.

- 4.2 Process for Selecting Legal Services (*Resource Packet*)

Mr. Meyers suggested that the proposals which were submitted by legal firms last February along with any other recommended attorneys should be evaluated rather than repeating the entire process. Once the Board has chosen potential candidates and firms, they could conduct screening interviews via teleconference calls. After narrowing down their choices, they could also conduct face to face interviews.

5. Work Session

- 5.1 Continue Work on Mission and Goals- The facilitators from LEARN were unable to attend the meeting this evening. This session will be rescheduled for January.

The Board members decided to use the remaining time to discuss committee structure. Nina Schmid stated that she preferred to work as an entire Board, particularly on the Budget. The Board agreed that they would work as a whole group on the Budget. The Board decided to retain some of the other existing standing committees including the Policy Committee, the Personnel Committee, the Housing Committee and the Magnet Program Committee. Mr. Meyers stated that personnel issues should be delegated to the Superintendent. The Superintendent then brings recommendations for the actual appointments to the Board members. The Personnel Committee would meet with the Superintendent to set parameters and determine needs and job descriptions, rather than hiring directly. The Housing Committee is separate and unique, and will continue. The Magnet Program should have a Board member involved. The Policy committee will review existing magnet program policies. The Educational Advisory Committee, made up of faculty

members, will work in conjunction with the Personnel Committee. The Board members decided that they will inform Chairman Hall of their committee choices, and will discuss the committee make- up at the next meeting.

- 6. Adjournment-** Stephanie Hall requested a motion to adjourn the meeting. Maria Frank made a motion to adjourn the meeting, seconded by Janio Spinola. Motion carried: 5-0. The meeting was adjourned at 7:30 p.m.

Name of Recorder: Leslie Tombari

Board of Education Resource Packet

For

**December 16, 2009
Regular Meeting**

“For Your Information”

Additional Materials

For

Board of Education Review

From

Office of Superintendent

December 16, 2009